

People for Education is looking for a full-time, permanent Researcher!

Are you analytical, organized, and knowledgeable about public education? Do you have strong quantitative and qualitative research and writing skills? Do you have experience analyzing large datasets? Are you interested in working with a small team of talented and energetic individuals who are passionate about public education?

People for Education ([PFE](#)) is a Canadian non-profit working to support system change in public education so that students will graduate from high school with the skills and competencies they need to succeed whatever path they choose. Key components of our work include:

- Fueling a pan-Canadian dialogue about the purpose, value, and quality of public education
- Convening youth, individuals, and organizations from inside and outside education to enhance a shared understanding of goals for public education
- Mobilizing and disseminating research to support policy development and system change

Reporting to the Director, Policy and Research, the successful candidate will support the advancement of public education in Canada by examining qualitative and quantitative datasets, writing reports for a range of audiences, and working collaboratively with partner organizations as well as the PFE team to fuel conversations about the promise and potential of public education.

Key Qualifications:

- A Master's degree in education, social sciences, humanities or a related field with demonstrated experience in research and report writing
- Excellent oral communication, writing, and interpersonal skills
- Ability to summarize complex reports into succinct overviews
- General knowledge of public policy and education systems in Canada
- Proficient in Microsoft Office
- Experience working with survey development and proficiency in Survey Monkey
- Exceptionally detail-oriented, organized, and collaborative
- Flexible team player
- Bilingual in French is an asset

Duties and Responsibilities:

- Lead the planning, design, delivery, and analysis of PFE's Annual Ontario School Survey
- Gather, analyze, and synthesize key research about emerging trends and topics related to education
- Create, maintain, and implement data collection tools and instruments
- Oversee the maintenance of both short- and long-term datasets
- Manage multiple research projects, schedule deliverables, and coordinate with stakeholders/partner organizations
- Conduct literature reviews and environmental scans
- Collaborate with the PFE team on a communications and social media strategy
- Be a key player in mobilizing knowledge to a wide range of public audiences
- Support PFE in conference participation: strategic planning, proposal writing, presentation, networking, and knowledge generation/dissemination.
- Contribute to the PFE strategic planning cycle.

People for Education is committed to having a diverse team that represents a variety of backgrounds, perspectives, and skills. This is a permanent full-time position with flexibility for working remotely and in-person. The salary range for this position is \$50,000 – \$65,000 per annum, commensurate with qualifications and experience. We are proud to be an excellent employer, with a great benefits package, a pension plan, and opportunities for professional development.

To apply for this job please submit a resume and a cover letter explaining how your past experience will make you a good fit to work at People for Education to careers@peopleforeducation.ca.

The deadline for applying is Monday, November 29, 2021 at 12:00 p.m. EST.